EDUCATION INTERPRETER


REPORTS TO: Full-time Education Staff
SEASONAL/NONSEASONAL: Seasonal, Non-benefited
FLSA STATUS: Hourly, Part-Time, Non-Exempt

POSITION SUMMARY:
To assist the zoo in accomplishing its mission running Day Camps, leading Overnights, interacting with zoo guests at animal exhibits, and assisting with other tasks and programs as needed.

POSITION REQUIREMENTS:
- Coursework leading toward a Bachelor’s degree in biology, zoology, education, childhood development, outdoor recreation, or related field is preferred
- Proof of negative TB test within one year and proof of TDAP vaccine within 5 years
- Valid driver’s license with a clean driving record
- Excellent communication and interpersonal skills
- Previous work experience with children

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:
- Teaching overnight education programs to large groups of various ages.
- Leading children ages 6-12 in day camp activities, including games, crafts, and nature walks.
- Conducting informal interpretive interactions with zoo visitors.
- Planning, organizing, and making independent decisions as necessary.
- Working with, and giving direction to interns, volunteers and other interpreters.
- Working independently handling small exotic animals.
- Communicating using hand held radios.
- Relating positively with diverse groups of people (guests, staff and volunteers).

OTHER DUTIES AND RESPONSIBILITIES:
- Assisting with other programs as needed.
- Complying with all Binder Park Zoo policies and procedures.
- Participating in team oriented zoo projects as needed.

SUPERVISORY RESPONSIBILITIES: N/A

PHYSICAL AND ENVIRONMENTAL DEMANDS:
- Ability to work 18-20 hours overnight, sometimes sleeping on a hard surface
- Ability to read, speak, and write English in order to fulfill job functions in an understandable way
- Ability to sit, stand, bend, lift, and walk for up to 8 hours
- Ability to lift and carry 50 pounds
- Ability to work outdoors in all weather conditions

APPROVAL:

Supervisor Signature ___________________________ Date __________

STATEMENT OF UNDERSTANDING AND ACCEPTANCE:

I have received a copy of the job description for Education Interpreter. I have read the requirements as outlined and understand this is not an exhaustive list of duties, but an overview of the general duties and responsibilities of the position.

______________________________ ___________________________ __________
Employee Signature Print Name Date

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